



How to Sign Up for Bank of America Fall for Greenville

New & Returning Volunteers

- Go to <http://www.fallforgreenville.volunteerlocal.com/volunteer>. Click "Volunteer Now!"
- Search through positions, days and shift times.
 - If you were given a password for a specific hidden shift, enter your password at the top of the page. If you were NOT given a password, all the available shift times and positions are listed.
- Choose a position and enter your information at the bottom of the page.
- Click "Sign Up To Volunteer" and then check your email for a confirmation of your schedule.

To check your schedule, change or delete a shift

- Go to <http://fallforgreenville.volunteerlocal.com/volunteer>, and click "Check your status here"
- Enter your email at the top of the page and click submit.
- Check your email for a link to edit your profile and check your status. A confirmation of previously scheduled shifts will be sent as well.

A Few Notes:

- **This system allows you to sign up additional volunteers at the same time as yourself**
 - Select the position and shift one time and then at the bottom of the page you can sign up multiple people. No need to click a position more than once. If you are signing multiple people up for different positions or shifts, refresh the page or start over for each new additional person's shift and position.
 - You can, however, sign yourself up for multiple positions and times as long as you are the sole person signing up.
- **Overlapping Shifts**
 - If you wish to work multiple shifts back to back, please do! The system will notify you that your shifts overlap. Simply click OK to override the notification.